

# your septic tank

## scheduled service application form

PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS AND RETURN IT TO SCOTTISH WATER IN THE PRE-ADDRESSED ENVELOPE PROVIDED.

I hereby request that Scottish Water de-sludge the septic tank(s) at the address below at regular intervals in accordance with the terms and conditions relating to Scottish Water's scheduled de-sludging service.

Name: .....

Address (for invoicing): .....

.....

Postcode: .....

Telephone number (house): .....

Other daytime telephone number: .....

Address of property served by septic tank (if different from above): .....

.....

Postcode: .....

### additional information

a) Type of property served by the septic tank, eg house: .....

b) Are any other properties connected to the septic tank? .....

If so, please list them: .....

c) Please describe the septic tank lid, for example; is it concrete, steel, cast iron, plastic, or other material? .....

d) Has the septic tank been de-sludged before?  Yes - within the last 5 years  No  
 Yes - over 5 years ago  Don't know

e) How often do you wish your septic tank to be de-sludged?  
(We can offer advice on the service required based on the type of septic tank you have)

<input type="checkbox"/> Every 6 months	<input type="checkbox"/> Every 2 years
<input type="checkbox"/> Every year	<input type="checkbox"/> Every 3 years

f) Preferred date of service: Month .....  No preference  
Scottish Water reserve the right to move or change this date. This is dependant on resource availability at the date specified.

g) When do you wish the service to commence? .....  
(This will normally be within 4 weeks of this application being received unless otherwise specified)

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Finally, it would be useful if you could provide a sketch of your house, or property, from the nearest main road, or suitable landmark, showing where the septic tank is sited. Please use the box below.

It is particularly useful for us to know:

a) **The distance between the hardstanding area where the tanker can freely park.**  
For example, a car park, driveway or access road and where the septic tank is situated.

b) **Any difference in level between the septic tank and where the tanker can park. And,**

c) **The approximate depth of the tank.**

The driver will not have this available on the day of de-sludging. This is used for internal audit purposes only.

Either party, the customer or Scottish Water, may end the agreement by giving written notice. If there is any change of ownership or tenancy it is essential that you let us know in plenty of time to allow the new owner/occupier to make arrangements for septic tank de-sludging.

**Signed:** .....

**Date:** .....

As a valued Scottish Water customer we may from time to time contact you to ask you for your opinion of the services we provide or to let you know about other goods and services which may be of interest to you.

Please tick the box if you do not wish to receive such information from Scottish Water.

### FOR OFFICIAL USE

Received Contract

Control Reference

GIS Asset Reference

Passed for Database Entry

Gemini – Contract

Period Entered Start Date

Septic Tank Service, Scottish Water, 419 Balmore Road, Glasgow G22 6NU