



WHOLESALE CHARGES BACKDATING POLICY

1. Purpose

The purpose of this document is to define the extent to which Scottish Water will issue backdated invoices or credit notes relating to wholesale charges to Licensed Providers.

2. Wholesale Data Changes and Settlement

Wholesale charges are calculated by the Central Market Agency (CMA) based on data (relating to premises, services, meters and consumption) held in the Central Systems. The [Market Code](#) and [Code Subsidiary Document CSD0201](#) set out the settlement timetable followed by the CMA, culminating in a Final Reconciliation (RF) run for each tariff year.

In some instances, it is necessary to revisit wholesale charges at specific Supply Points after the RF settlement run has been invoiced.

The Central Systems will allow data to be changed as far back as market opening on 1 April 2008. Scottish Water's *Wholesale Data Changes Policy* defines how far changes to Scottish Water data in the Central Systems will be backdated, depending on the scenario. **Changing data for a period where the RF run has concluded does not, in itself, result in a backdated change to wholesale charges.**

After the normal settlement timetable has concluded and the RF run has been invoiced, a revised invoice or credit note is only issued by Scottish Water if both the data is changed in the Central Systems and charges are recalculated by the CMA for the given period and Supply Points where agreed between and requested by Scottish Water and the relevant Licensed Provider(s).

This *Wholesale Charges Backdating Policy* defines how far back the CMA will be requested by Scottish Water to recalculate charges, resulting in a revised invoice or credit note being issued for a given period and Supply Point.

3. Backdating Policy

Scottish Water will agree to the recalculation of wholesale charges at a Supply Point for any period in a given tariff year (1 April – 31 March) or for any number of tariff years where a complete and valid request to recalculate charges is received from the Licensed Provider within 7 years of the end of that tariff year.

For example, for the tariff year 2016/17, Scottish Water will agree to recalculate wholesale charges where a complete and valid request is received from the Licensed Provider by 31 March 2024, 7 years after the end of the tariff year.

Invoices and credit notes in respect of wholesale charges will only be issued in relation to settlement reports or recalculated charges issued by the CMA.