

Forres WwTW 500580000

Date	Communication	Reason	Comments
Altyre Estate			
02/08/2017	Site Visit	Familiarisation	Meeting with SW and agents
23/08/2017	Email	Introduction	GR (SW Land Agent Savills) email to PG (Altyre Estate Land Agent) as way of introduction following PG2 (SW Land Agent Savills) departure. Requesting a call to discuss the position and negotiations to progress matters.
17/10/2017	Email	Query re. ownership of land	GR email to PG advising SW have requested further information in regard to Altyre's ownership to the land west of Mosset burn.
18/10/2017	Email	Titles	GR email to PG advising is contacting Altyre Solicitor to gain clearer picture of titles. Advised SW that PG requesting contact via SW solicitors. SW Legal Counsel asked to clarify.
09/02/2018	Email	Ownership clarification	GR seeking update on title request to SW Legal Counsel and advised with external solicitors.. GR email to PG requesting telephone call on Monday 12 February 2018 to reach negotiations for acquisition.
12/02/2018	Phone Call	Discuss terms	GR negotiating terms in principle with PG
13/02/2018	Email	Agreement to terms	PG has client approval
14/02/2018	Email cc	Ownership Clarification	AW chasing solicitors
15/02/18	Email	Draft HoTs	Sent to AW who approves with amends
16/02/2018	Email	Email Response re draft plan and HoTs	GR response to PG email re. the draft acquisition plan and draft HoTs and advising will pick up on return from annual leave.
19/02/2018	Email	Report	GR email to PG acknowledging agreement to HoTs and query remaining over title. that SW will have to discuss with Moray Council re ownership and GR will prepare report following wk.
08/03/2018	Email	Acquisition Report	GR email to PG advising formal SW acq report being issued that day and expecting formal offer shortly thereafter. Submitted and approved
11/04/2018	Email	Chaser from PG on legal offer	GR response to PGs email and advising awaiting SW internal approvals.

Moray Council Common Good

15/08/2017	Email	HoTs	GR email to AB (Moray Council) re legal process for Common Good land and seeking instruction on how they wish to proceed.
16/08/2017	Email	Acquisition	GR email to AB requesting meeting for 5 or 6 September.
16/08/2017	Email	Process clarification for inalienable common good land	GR email to AB re acquisition process and acknowledgement of AB email suggesting 5 or 6 September for meeting
05/09/2017	Meeting	Meeting to clarify process	GR attendance at meeting at Elgin Council with SW Estates
26/10/2017	Email	Hots	GR responding to AB confirming will advise SW of proposed terms and revert back.
09/11/2017	Email	HoTs	GR email to AB requesting timescales.
13/11/2017	Email	Hots	GR to AB advising HoTs agreed with SW subject to contract. Requesting they include servitude option.
13/11/2017	Email and post	Acq Report	Submitted and Approved

The Church of Scotland

25/09/2017	Email	Draft HoTs	GR email to AN (Land Agent for CofS) attaching draft HoTs for consideration.
13/10/2017	Email	Requesting Call	GR email to AN requesting clients thoughts on terms and suggesting a telephone call.
17/10/2017	Email	Email acknowledgement	GR email to AN acknowledging AN now on Annual leave
14/11/2017	Email	Chaser re HoTs	GR Email to AN requesting update on HoTs
14/11/2017	Email	HoTs	GR Email response to AN as AN advised awaiting client response and will chase his client for response again that day if nothing received.
17/01/2018	Email	Servitude request	GR advising AW that CofS only offering servitude. AW advising not acceptable 19/1/17
19/01/2018	Phone calls	Various attempts to contact AN	
26/01/2018	Email	Contacting our Inverness agent to phone and chase AN	Phone call to AN Voicemail unanswered
29/01/2018	Phone calls	2 x calls to AN	No answer

30/01/2018	Meeting	RM meeting AN	To go over plans again
02/02/2018	Phone calls	4 x calls	last one answered
02/02/2018	Email	Acquisition response received from AN	GR email to AN advising will discuss position with SW and revert back - pointing out SW adamant they want to acquire the land rather than a servitude, requesting terms for acquisition.
08/02/2018	Email	HoTs	GR email to AN returning draft HoTs with comments and requesting call to discuss following discussion with AW
16/02/2018	Email	Contacting our Inverness agent to phone and chase AN	Various calls and visit
22/02/2018	Email	Chasing AN response	No response to VM
23/02/2018	Email and Calls	3 x calls and chasing email to AN	No response to VM
26/02/2018	Phone call	Chasing AN response	No response to VM
28/02/2018	Phone call to AN	Followed up by email	No response to VM
02/03/2017	Phone calls	Chasing AN for response	AN saying still no instructions from his client
06/03/2018	Phone call to AN	Followed up by email	No response to VM
15/03/2017	2 xPhone calls	Chasing AN for response	No response to VM
16/03/2018	Email	HoTs	GR email to AN acknowledging receipt of AN email with revised HoTs. Advising SW's concerns re request for unrestricted access and requesting AN clients revert back to original proposal of agricultural use.
16/03/2018	Email	HoTs revised by AN	GR to AN advising SW consider revisions re reserving unrestricted access unacceptable
19/04/2018	Phone Call		
20/3/18 to 29/03/18	Phone calls	Chasing AN for response	
19/04/2018	Email	AN advising clients still require unrestricted access	Advised AW of response
19/04/2018	Email	AW advising to acknowledge only	AW progressing directly with CofS and awaiting response

Christie Elite

11/08/2018	Email	Instruction	Updated drawing and instruction from AW
14/08/2017	Email	Meeting request	GR emailing CA (Christie Elite's Land Agent) to advise he will be in Inverness and requesting meeting.
16/08/2017	Email	Meeting request	GR responding to CA to arrange and confirm meeting
17/08/2018	Meeting	Meeting Galbraith Inverness	GR/CA to look at revised proposal and crane access
17/08/2018	Meeting	Meeting SW Inverness	To discuss acq strategy with AW
29/08/2017	Email	HoTs	GR to CA recommending figures to adjust rental and make provisions for overrun and payment for one crane pad. Advised hoping to agree HoTs asap.
05/09/2017	Email	HoTs	GR responding to CA who is unhappy with proposed figures and calculations. GR requesting details of how revised plant crop loss was calculated.
12/09/2017	Email	HoTs	GR advising CA left voicemail as hoping to clarify potential figures

12/09/2017	Email	Catch Up	GR acknowledging email from CA who is currently out of the office.
19/09/2017	Email	Crop Loss	GR responding to CA advising will look at crop info from Christie Elite and revert back.
19/09/2017	Email	Crop Loss	GR acknowledging email from CA with crop loss calculations and will revert back to her.
20/09/2017	Email	HoTs	GR to CA sending revised draft terms and requesting amendments before proceeding to formal acquisition Also requesting solicitor's details.
20/09/2017	Email	HoTs/Crop Loss	GR to CA sending HoTs and crane access details and requesting agreement. Suggesting site meeting held prior to entry to record crop in place and agree and assess basic loss appropriate at that time.
22/09/2017	Email	Update/Catch Up	GR responding to CA re. potential catch up and advised is awaiting SW comments and will revert back.
26/09/2017	Email	Update/Catch Up	GR responding to CA who advised is unavailable but fine to catch up on 27/9.
04/10/2017	Email	Meeting request	GR to CA advising would be in the areas and suggested meeting to finalise and advising it may be helpful if AW also available. PL (ESD project manager) comments also sent.
04/10/2017	Email	Meeting request	GR responding to CA's response advising she is unavailable.
05/10/2017	Email	HoT calculations	GR to CA agreeing revised figures in principle on basis of TWA remaining. Requesting confirmation that black figures added to previous HoTs can be agreed to progress legals on 9/10/17.
12/10/2018	Email	Acq Report	Acq report sent to SW
24/10/2017	Email	HoT Calculations	GR responding to CA who advised she hadn't responded to GR's previous request and asking if signed off by SW yet. GR advising will check and revert back.
08/01/2018	Email	Update	GR responding to email from CA who has requested update. Advised will contact SW and revert back.
14/01/2018	Email	Proposed Access	GR responding to CA advising SW's intention remains to construct proposed new access and confirmed start dates. GR advising Missives slower due to SW legal identifying strip of land included on the acquisition which was recently sold to Network Rail. SW legal liaising with Network Rail legal to purchase land. If this progresses Land Acquisition drawings will be require to be redrawn.