

# Application for Standpipe Licence

## 2019/2020



Please complete all relevant fields to enable your application to be processed as quickly as possible.

If you require assistance in completing this Form please telephone our Contact Centre on 0800 077 8778 who will direct you to the Standpipe Administrators or email [StandpipeServiceDesk@scottishwater.co.uk](mailto:StandpipeServiceDesk@scottishwater.co.uk)

**PLEASE USE BLOCK CAPITALS**

Applicant Details				
Company / Customer Name		Contact Name		
Address	Telephone No.			
Postcode	Email Address			
Billing Address (If different from above)				
Name				
Address				
Postcode				
Licence Information				
Nature of Business:				
Purpose for which the Standpipe is Required: (Please provide full details – failure to do so will result in a delay in processing your application)				
Location of Use:				
<b>Important Notes:</b>				
<ul style="list-style-type: none"><li>Standpipes cannot be used for Supply/Building Water or on fixed premises including temporary portacabins and welfare facilities.</li><li>If found that the Standpipe is not being used as specified above, then you may be prosecuted under the Water (Scotland) Act 1980, Schedule IV, Paragraph 33</li></ul>				
Hire Period / Charges				
Please Select Period of Hire & Number of Standpipes Required. An Additional Fee of £26.75 per Standpipe should be added for Delivery where applicable. (Inclusive of 20% VAT)				
Period of Hire	Cost	Collection or Delivery	No of Standpipes Required	Total Cost
3 Months	£207.96			
6 Months	£306.72			
9 Months	£460.20			
12 Months	£613.56			
Delivery	£26.75			
Total Fee Applicable				
Your Purchase Order / Reference Number				
Alternative Address for Standpipe Delivery				
Standpipes can be collected from Burdens (Wolseley UK Ltd), 101 Main Street, Newmains, North Lanarkshire ML2 9BG				

**Important Notes**

- ***On Receipt of your Application an Invoice will be Issued Quoting Your Order/ Reference Number***
- ***Methods of payment are detailed on the reverse of the Invoice and failure to pay within our agreed payment terms will result in your Licence being revoked and the outstanding debt pursued by our Income Team.***
- ***If you fail to return the Standpipe within 2 weeks of the end of the agreed hire period, an extra amount equivalent to the full annual charge, will be implemented.***
- ***A standpipe licence is required for each individual standpipe.***
- ***The Hydrant Key is not supplied by Scottish Water.***
- ***Any Damaged, lost or stolen Standpipes will result in a charge of £150 + VAT per Standpipe***

**Agreement**

I have read and accept the Terms and Conditions. I understand that I can only use the Standpipe(s) issued to me by Scottish Water and may not use any hydrant until the appropriate fee has been paid and a written licence and standpipe have been issued. A breach of the terms and conditions could lead to a criminal prosecution.

I confirm that everything stated above is true and accurate.

<b>Signature:</b>	
<b>Print Name:</b>	
<b>Date of Application:</b>	

**Please Return Completed Application Form Quoting Reference / Purchase Order No. to:**

<b>By Email:</b>	<a href="mailto:StandpipeServiceDesk@scottishwater.co.uk">StandpipeServiceDesk@scottishwater.co.uk</a>
<b>By Post:</b>	Scottish Water, Marchmount House, DUMFRIES DG1 1PW <i>FAO: Standpipe Service Desk</i>

**Scottish Water Use Only**

<b>Date Received</b>	
<b>Serial Number (s)</b>	
<b>Licence Number (s)</b>	